

Dear Prospective Vendor,

Thank you for your interest in this year's Coon Dog Day festival. Enclosed is a vendor's application for you to fill out and return to City Hall in order to be considered for approval for this year's event.

Be sure to include the NC Sales Tax number in the blank provided, as your application will not be considered without this item. If you do not have an NC Sales Tax number, you may contact the NC Department of Revenue by phone at 828-667-5087, or online at [www.dor.state.nc.us](http://www.dor.state.nc.us) to obtain one.

Due to demand of vendors, acceptance will be determined on a first come first serve basis by completed booth applications with payment as they are received. Booths must be paid by cash, money order, or check- no credit/debit payments are accepted.

Payment and a picture of you booth must accompany your application. All spaces are 10'x10' and only tables and canopies are allowed in most spaces. All trailers or carts must be approved. Please be respectful of your neighbors' space and do not encroach on their space. Electricity and water are not provided to vendors.

**All craft spaces are \$100 each, and all crafts must be hand made and not bought for resale. Food spaces are \$250 each, and usually fill rather quickly. A list of all items to be sold must accompany any food vendor applications, and no additional items may be displayed and sold. Amusement spaces are \$150 each, and include any games, face painting, or caricaturists.**

Vendor set-up will begin at midnight Friday night, and all vehicles must be off the street by 8:00 AM Saturday. The festival runs until 10:00 PM Saturday night, and ends with a street dance. Main Street will be closed off to all through traffic, and no vehicles will be allowed between 8:00 AM and 10:00 PM Saturday. Any vendor wishing to pack up and leave early must break down area and haul out supplies on foot.

The City of Saluda reserves the right to refuse or reject any vendor for any reason, and will not be responsible for any vendor shut down for lack of proper health permit. There is no guarantee of any exclusive rights to sell any product, although the City does reserve the right to limit the number of concessionaires offering the same or similar products or food items. The City of Saluda reserves the right to place vendors in the space it finds most appropriate, and absolutely NO refunds will be made.

A vendor packet with everything you will need to get into the festival area for setup will be sent to you along with a letter of approval and any health department paperwork necessary for food vendors if your application is accepted. If your application is not accepted, it will be returned to you along with your check.

If there are any further questions, please feel free to contact me at City Hall at (828) 749-2581 or email me at [admin@cityofsaludanc.com](mailto:admin@cityofsaludanc.com) .

I am looking forward to working with you to make this year's Coon Dog Day a success!

Warmest Regards,

Monica Pace  
Administrative Assistant